



### WINTER NOTICE

During the winter months, it is important to take preventative measures to avoid frozen pipes and heat loss in your apartment. Please take a moment to review the below items and implement those that apply to you.

- **Check Windows** – Check all of the windows in your apartment to make sure they are closed and locked will reduce radiant heat loss. Also, all window A/C units should be removed so windows can be sealed.
- **Do Not Block Radiators** – Radiators should always be kept open and clear of items. Do not tamper with valves on the radiators. Move all furniture away from the radiators and do not let curtains cover them as this will divert heat to the windows.
- **Thermostat threshold**- Thermostats must maintain a minimum setting of 65 degrees, including single family homes. If you pay your own heat, please be advised you are required to maintain active gas and electric accounts in order to keep your unit heated and avoid the possibility of pipes freezing. If you are having issues with your furnace or heating equipment, please notify maintenance immediately. Failure to maintain utility accounts is a violation of your lease agreement.
- **Drip Water from Faucets** – Letting a faucet drip during extreme cold weather can prevent pipes from bursting. A small steady drip of water prevents freezing. This is especially important when temperatures dip below 0 degrees; we ask that you open all faucets to a slow drip (both hot and cold water) on such days.
- **Traveling**- If you are going out of town or leaving your unit for an extended period of time, the heat must be left on a minimum of 65 degrees. Failure to do so may result in the pipes freezing and breaking causing damage to your apartment and personal property, your neighbors' apartment(s), and the building. Turning off your furnace will be considered a violation of your lease and you will be held liable for any damages incurred.

However, in order to prevent damage to the property, please notify Rego Realty Corp of this issue right away so we can work with you on finding a solution. If you need any assistance with your heat please contact the maintenance department as soon as possible at 860-525-4454 or submit a request via your resident portal.